

SOUTHERN MANAGEMENT ASSOCIATION

A REGIONAL DIVISION OF THE ACADEMY OF MANAGEMENT

BY-LAWS

Revised: 1993

ARTICLE I—COMMITTEES: COMPOSITIONS AND DUTIES

The Standing Committees of the Association shall be: the *Program Committee*, *Best Paper Committee*, *Nominating Committee*, and any other standing committees approved by the President and Association officers. The President shall be an ex-officio member of all committees.

The President may appoint, with the advice of the Association Officers, such special committees he/she, the Association officers, or the membership believe are necessary. The life of all such committees shall expire with the completion of a specified assignment or at the end of the next annual meeting.

1. All policies of the association must be approved by the Association Officers. Any important questions of policy interpretation or application shall be submitted by the President to the Association officers for their recommendation.

In the case of extraordinary conditions, such as a national emergency, rendering one or more annual meetings as impracticable, the Association Officers are charged with responsibility for association maintenance and preservation and its finances, and records until a new slate of officers has been elected and new committee chairpersons have been appointed. (The Association Officers may not obligate the association for indebtedness in addition to that already existing in excess of unencumbered funds in the Treasury).

2. The *Program Committee* shall be responsible for planning, organizing, and staging the association annual meeting, and such special meetings as may be called by the President with of the Association Officers approval. The Program Committee shall secure papers and speakers, determine the time and place of the meeting, and perform such other duties as may be required by its responsibility. The Vice-President-Program Chair shall act as Chairperson of the Program Committee.
3. The *Best Paper Committee* shall be responsible for recommending to the Vice President-Program Chair the recipients of the annual Best Paper Award and the annual Doctoral Student Best Paper Award. The Vice President-Program Chair shall appoint the committee members.
4. The *Nominating Committee* shall develop a slate of nominees for Association Officer positions, as described in the Constitution, and conduct the annual election.

5. The chairpersons of all standing committees shall report to the President and shall annually render a report of the activities and accomplishments of their committees. Such reports shall be made known to the association members at the annual meeting.

ARTICLE II—REQUIREMENT FOR QUORUM

The members officially registered as present and in good standing shall constitute a quorum of all association business meetings. The association shall hold at least one business meeting each year, unless prevented by national emergency.

ARTICLE III—DUES

1. Southern Management Association annual dues shall be set by the Association Officers, collected by the Secretary and Membership Chair, and forwarded to the Treasurer.
2. Persons may apply and be accepted for membership at any time during the calendar year. Annual dues are payable upon acceptance and are due yearly thereafter.
3. Members in arrears on dues shall be dropped from the association membership. Former members dropped for nonpayment of dues may be reinstated upon payment of the current' year's dues.

ARTICLE IV—FISCAL RESPONSIBILITY

1. Association activities and affairs shall be conducted in a fiscally responsible manner.
2. Individual association members are not responsible for association debt.
3. In the event of dissolution of the Southern Management Association, assets shall be distributed exclusively for educational or scientific purposes related to the field of management.

ARTICLE V—APPOINTED POSITIONS (EX-OFFICIO, NON-VOTING)

1. The Editor of the *Journal of Management* shall be chosen for a three-year term by the Association Officers upon nomination by a selection committee appointed by the president, and shall have full responsibility of the *Journal* (e.g., selection of a Review Board, administration, policies for submission and acceptance, etc.), subject to policy and strategy guidelines established by the Association officers. The *Journal* Editor shall present a formal statement on the status of the *Journal* at the annual meeting.

2. The *Editor of the SMA Proceedings* shall be chosen for a three-year term by the Association Officers, upon nomination by a selection committee appointed by the President. The Editor's institution shall provide support, especially to meet clerical and telephone demands. The Editor shall work closely with the Vice-President and Program Chair concerning *Proceedings* papers and shall direct all activities connected with annual publication of the *Proceedings*, subject to policy and strategy guidelines established by the Association Officers. The *Proceedings* Editor shall present a formal statement on the status of the *Proceedings* at the annual meeting.
3. The *Editor of the SMA Newsletter* shall be chosen for a three-year term by the Association Officers, upon nomination by a selection committee appointed by the President. The Editor's institution shall provide approximately 50% of the support necessary to compose the *Newsletter* with the association providing funds for printing and mailing. The Editor shall direct all activities connected with the *Newsletter's* production subject to policy and strategy guidelines established by the Association Officers. The *Newsletter* shall be published at least once a year, shortly after the annual meeting. The *Newsletter* Editor shall present a formal statement on the status of the *Newsletter* at the annual meeting.
4. The *Archivist* shall be chosen for an indefinite term by the Association officers, upon nomination by a selection committee appointed by the President. The Archivist's institution shall provide necessary facilities for storage of the archives. The Archivist shall direct all activities connected with maintaining the SMA archives, subject to policy and strategy guidelines established by the Association Officers.
5. The *Chair of the Doctoral Consortium* shall be chosen for a one year term by the Executive Committee upon nomination by a selection committee appointed by the President. This selection shall take place one year prior to the term of office and during that year the person shall serve as an assistant chair to the then current chair. The chair shall serve as an ex-officio, nonvoting member of the Executive Committee. The chair shall organize, coordinate, and oversee the annual Doctoral Consortium and shall report, in a formal statement, on the status and activities of the consortium at the annual meeting.

ARTICLE VI—AMENDMENTS

Amendment of the By-Laws shall be by a two-thirds vote of the members present at the annual meeting, but not less than 25 percent of those eligible to vote, or by a simple majority of all votes returned through a mail ballot sponsored by the Association Officers. This vote may be taken by mail or at an annual meeting, but in either instance under conditions that will ensure secrecy and accuracy.